

**OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE GENERAL COUNSEL  
U.S. DEPARTMENT OF JUSTICE**

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The Office of the General Counsel (OGC) has the authority and responsibility to provide legal assistance and advice to the Office of Justice Programs (OJP) Bureaus, Offices and their officials. These services include assistance in drafting or revising legislation, rendering legal opinions and interpretations, and preparing legal advice on all matters pertinent to the functions of OJP.

**Projected No.** 1  
**of Volunteers:**

**Internship** Washington, D.C.  
**Location(s):**

**Application** Resume, transcript (official or unofficial), writing sample (no more than 5  
**Materials:** pages), and dates when available

**Qualifications:** First-year (second semester) and second-year law students

**Application** Internships are filled as applications are received.  
**Deadline:** Applications should be received no later than April 30, 2004.

**Minimum Weeks** 6 – 8 weeks  
**Required:**

**Salary:** Volunteer (without compensation)

**Assignments:** Researches and writes drafts on specific assignments; traces legislative histories in relation to statutory authority; conducts legal research as assigned; prepares and organizes administrative hearing files; assists attorney in documenting cases, in performing analysis of relevant principles of law or ruling statutes, and in updating legal references and loose-leaf services.

**Web Site:** <http://www.ojp.usdoj.gov/>